

Campus Pastor Job Description

Category: Campus Staff

Purpose of the job: The primary responsibility of the Campus Pastor is to oversee the health and growth of the campus church. The Campus Pastor is responsible for casting the vision of Northview Church and instilling Northview 'DNA' and culture at the campus. This position requires weekend hours. This is an exempt position and reports to the Noblesville Campus Pastor.

Essential Responsibilities:

Gives Ministry Away

Oversees all weekend services at campus location

Teaches and leads in small and mid-sized groups

Delivers relevant, biblical messages when called upon (approximately 1-2 weekends annually)

Performs weddings/funerals when needed

Provides pastoral care & guidance when needed (hospital visits, pastoral counseling, etc.)

Develops and implements the Northview assimilation strategy to encourage attenders to be fully integrated in the church's mission

Recruit, lead and shepherd volunteer teams to implement the following ministries at the campus:

- Guest Services
- Next Experience
- Baptism classes and services
- Small Groups ministry
- Outreach ministry

Assures that the guest follow-up strategy is implemented

Partners with Central Services staff including HR, Finance, Facilities, IT, Communications, etc. to appropriately manage the financial, material, and human resources of the campus

Works in concert with other campus pastors to share ideas and resources

Attends regular Campus Pastor meetings

Meets regularly with Noblesville Campus Pastor to develop strategy

Attends monthly Huddle meetings

Networks with other large churches for research and ideas

Checks email and voicemail and returns all phone calls within 24 hours

Performs related duties as assigned by supervisor

Supervisory Responsibilities: This position directly supervises the campus Worship Pastor, Northview Kids Director, Ministry Assistant, Northview Students Pastor, Groups & Teams Pastor and additional staff as campus growth necessitates. This position provides regular feedback to staff and utilizes the quarterly performance review process.

This position also works with volunteers and must have an understanding that volunteers are key to the ministry of the church. The employee must have a heart to enlist, equip and empower volunteers in fulfilling their roles.

This job description was an attempt to list all normal job activities. There may be additional duties and responsibilities required by the employee not listed on this description.

Minimum Qualifications: Bachelor's degree in related field required. In addition, five years of relevant experience in vocational ministry. Related experience includes proven vocational leadership in a church, proven ability to lead, develop and shepherd staff, and proven ability to recruit and develop volunteer leaders. Experience in a large church and/or multisite setting is a plus. Ordination is required. New candidates with the above education and experience should be able to perform the essential functions of this job satisfactorily within 6 months of being with the church.

This position requires a strong commitment towards the cultural values and a clear understanding of one's identity in Christ. Must have an ability to respond to common inquiries or complaints from employees or church members. Ability to respond verbally or in writing to questions of theology or Northview Church culture & beliefs. Ability to effectively present information to church leadership and speak/teach to a congregation.

Confidentiality: This position requires the following information to be kept confidential: Any nonpublic church matters, confidential church strategy, church attendee/member information, confidential legal matters, confidential financial matters